

Repairing Equipment

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Slip/Trip	Gloves	
Pinch points	Safety Glasses	
Lacerations	Steel toed Boots	
Burns	Hard Hat	

Safe Work Procedure:

- 1) Be sure of instructions
- 2) Use proper tools and have them at hand
- 3) Carry through with repair
- 4) Clean all tools and any other mess immediately after task is complete
- 5) Dispose of any damaged parts and oil properly
- 6) Test drive equipment that was repaired
- 7) Fill out maintenance record
- 8) Return machine to line up

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 4 General Workplace Requirements 16 Machines, Tools and Robots 22 Powered Mobile Equipment	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years
	Reviewed By WSH Committee: Date: