

Slitter Brake Operation

<b>Facility:</b>	<b>Written By:</b>	<b>Approved By:</b>	<b>Date Created:</b>	<b>Date of Last Revision</b>

<b>Hazards Present:</b>	<b>PPE or Devices Required:</b>	<b>Additional Training Required:</b>
Rotating Parts	Hard Hat	
Pinch Points	Eye protection	
Sharp edges	Safety Footwear	
	Gloves	

**Safe Work Procedure:**

- 1) Read and understand the manuals that accompany your slitter and brake.
- 2) Don PPE before beginning the task. Ensure clothing fits properly.
- 3) Inspect work area. Remove tripping hazards, garbage, cutoffs, etc. If setting the brake up at a jobsite, ensure sawhorses or other support are stable and in good condition.
- 4) Lighting must be adequate.
- 5) Unplug and inspect the unit. Inspect its cord, guards, knives, etc. for damage, missing parts, or hazards.
- 6) If repairs are needed, lockout the tool and notify your supervisor. Only qualified personnel are to perform repairs.
- 7) Adjust cutting knives before plugging the unit in.
- 8) Position the flashing for cutting and set the flashing guide to the appropriate position to control the material during the cut.
- 9) Start the slitter and perform the cut, being sure to keep fingers clear of rotating parts.
- 10) Handle cut flashing with care to avoid cuts from sharp edges. When finished, unplug the unit and clear all debris from the machine.

**Safe work procedure for the brake:**

- Inspect the unit for damage or loose or missing parts. Manual flashing brakes are fairly simple machines; it is permissible for the average building construction worker to perform repairs and adjustments.
- Insert the flashing to be braked, using caution with regard to sharp edges on the flashing material.
- The clamping jaws of the brake exert a great deal of force. Keep fingers clear.
- If the brake is to be transported, it should be handled by two persons.

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

<p align="center"><b>Guidance Documents/Standards:</b></p> <p>MB Workplace Safety &amp; Health Act &amp; Regulations:                  2.1 Safe work procedures                  Part 9 Working Alone                  16.4 Machine and Tool Safety                  16.14 Lockout</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p>
	<p>Reviewed By WSH Committee:</p> <p>Date:</p>