

Daily Equipment Maintenance

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Equipment failure	Steel toed boots	
Collision	Eye protection	
Pinch points	Hand protection	

Safe Work Procedure:

- 1) Walk around machine to check for tire damage, vandalism, any loose parts, or any other damage
- 2) Check engine for:
 - a. Any frayed or damaged belts
 - b. Any damaged or leaking hoses
 - c. Engine mounting bolts are in place, tight and not damaged
- 3) Check all fluid levels (some fluids may require engine to be on, check manufacturer recommendations)
- 4) Get into vehicle using 3 point contact method. Check for fire extinguisher and turn on engine
- 5) Check all gauges. Ensure that:
 - a. Oil pressure is normal
 - b. Temperature is normal
 - c. Hydraulic pressure is normal (if gauge is applicable)
- 6) Put machine in reverse to ensure back up alarm is working
- 7) Do another walk around to check all lights
- 8) Check brakes are working when pulling away to drive
- 9) Proceed to job

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p>Guidance Documents/Standards:</p> <p>MB Workplace Safety & Health Act & Regulations:</p> <p>6 Personal Protective Equipment 22 Powered Mobile Equipment</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By WSH Committee:</p> <p>Date:</p>
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