

Disc Sander

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Pinch points	Safety glasses	Operator Manual
Cuts	Face shield	
Abrasions	Steel toed boots	
	Hearing protection	

Safe Work Procedure:

- 1) Install and/or replace abrasive disc, ensure lockout switch is in the off position.
- 2) Adjust work rest. Work rest should be less than 1/8 inch from face of abrasive disc
- 3) Transport work piece to disc sander.
- 4) Clean/clear work area/surface of unused tools/materials. Remove dust and debris regularly
- 5) Start disc sander
- 6) Sand work piece. Keep hands and fingers a safe distance away. Use a jig or holding device to sand small work pieces.
- 7) Feed work piece slowly into abrasive disc.
- 8) Ensure work rest spacing is properly calibrated and secure
- 9) Sand work piece on the side of abrasive disc spinning in the downward direction
- 10) Conclude sanding. Push machine stop button and wait for disc to stop before removing debris.

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p>Guidance Documents/Standards:</p> <p>MB Workplace Safety & Health Act & Regulations:</p> <p>Part 16 Machines, Tools and Robots Division 1</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p>
	<p>Reviewed By WSH Committee:</p> <p>Date:</p>