

### Emergency Response - Evacuation

| Facility: | Written By: | Approved By: | Date Created: | Date of Last Revision |
|-----------|-------------|--------------|---------------|-----------------------|
|           |             |              |               |                       |

| Hazards Present:                 | PPE or Devices Required: | Additional Training Required: |
|----------------------------------|--------------------------|-------------------------------|
| Inhalation of smoke              | As Site Requires         | First Aid                     |
| Inhalation of chemicals / toxins |                          |                               |
| Potential death                  |                          |                               |
|                                  |                          |                               |

**Safe Work Procedure:**

- 1) Sound alarm and notify all persons in the area of the emergency.
- 2) Appoint someone to call 911 and/or appropriate responders.
- 3) Evacuate by the nearest safe exit.
- 4) Ensure any and all injured persons and visitors are escorted to the muster area or off site.
- 5) Check wind direction and proceed to the evacuation station upwind of the hazard.
- 6) A head count and roll call will be conducted by designated person.
- 7) Stay at the evacuation muster area until all clear has been given.

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

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| <p><b>Guidance Documents/Standards:</b><br/>                 MB Workplace Safety &amp; Health Act &amp; Regulations:<br/><br/>                 Part 4 General Workplace Requirements</p> | <p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> |
|  | <p>Reviewed By WSH Committee:<br/><br/>                 Date:</p>   |