

Extension Cord

<b>Facility:</b>	<b>Written By:</b>	<b>Approved By:</b>	<b>Date Created:</b>	<b>Date of Last Revision</b>

<b>Hazards Present:</b>	<b>PPE or Devices Required:</b>	<b>Additional Training Required:</b>
Slip/Trip	Steel toed boots	
Electric Shock		

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**Safe Work Procedure:**

- 1) Pull out cord and ensure it is out of the way of walking path or warn workers to watch footing.
- 2) Check for damage such as frays and proper 3 prong end is on cord.
- 3) When plugging cord in to outlet, do not force.
- 4) Roll cord neatly once task is complete.
- 5) Hang in proper location.
- 6) Report any damaged cords and take them out of circulation.

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

<p style="text-align: center;"><b>Guidance Documents/Standards:</b></p> <p>MB Workplace Safety &amp; Health Act &amp; Regulations:</p> <p>4 General Workplace Requirements</p> <p>38 Electrical Safety</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p>
	<p>Reviewed By WSH Committee:</p> <p>Date:</p>