

Inspection Checklist

Location:	Date:
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Rep:	Supervisor/Worker Safety Rep:
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Items to Review: OK Need Action (list the specific hazard and mark in the chart below)

People <input type="checkbox"/> Unsafe Acts <input type="checkbox"/> Unsafe Work Procedure <input type="checkbox"/> Improper Tool Use <input type="checkbox"/> Improper Equipment Use <input type="checkbox"/> Not using PPE <input type="checkbox"/> Not following Safety Rules <input type="checkbox"/> Operator Authorization	Equipment <input type="checkbox"/> Ladders <input type="checkbox"/> Scaffolds <input type="checkbox"/> Power Tools <input type="checkbox"/> Adequate Supply of PPE <input type="checkbox"/> Fire Extinguisher <input type="checkbox"/> First Aid Supplies <input type="checkbox"/> Electrical	Materials <input type="checkbox"/> Housekeeping <input type="checkbox"/> Controlled Products <input type="checkbox"/> MSDS Sheets <input type="checkbox"/> Storage / Stacking <input type="checkbox"/> Rough Edges <input type="checkbox"/> Heavy Material <input type="checkbox"/> Safety Bulletin Board	Environment <input type="checkbox"/> Noise <input type="checkbox"/> Ventilation <input type="checkbox"/> Lighting <input type="checkbox"/> Temperature <input type="checkbox"/> Ice / Snow <input type="checkbox"/> Slip / Trip Hazards <input type="checkbox"/> Sanitation
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<p style="text-align: center;">SEVERITY</p> <p>1 Immediate Danger (death, disaster) 2 Serious (major injury or damage) 3 Minor (non-serious injury or damage) 4 Negligible (first aid or less) 5 Not Applicable</p>	<p style="text-align: center;">PROBABILITY</p> <p>A Probable (immediately or soon) B Reasonably Probable (eventually) C Remote (could at some point) D Extremely Remote (not likely)</p>
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Item #	Identified Hazard	Hazard Ranking	Control	Action By	Completed
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Hazard identified should be ranked and controlled in priority. Inspection reports should be posted and communicated to employees as soon as practicable, at minimum – during next toolbox talk