



Director, WORKSAFELY™ Education and Training

The Manitoba Heavy Construction Association (MHCA) www.mhca.mb.ca is seeking to hire its **Director, WORKSAFELY™ Education & Training** program.

MHCA and its WORKSAFELY™ Education and Training Program <https://mhcaworksafely.ca/> have built a recognized and respected reputation, supporting industry to safely build a more prosperous province and country.

The successful candidate is serious about safety, is an experienced and collaborative leader in the workplace safety profession, knowledgeable about workplace safety legislation and regulations, the Workers Compensation Board of Manitoba (WCB) <https://www.wcb.mb.ca/> SAFE Work Manitoba <https://www.safemanitoba.com/> and the Workplace Safety & Health Division <https://www.manitoba.ca/labour/safety/>

As Director, reporting to and working with MHCA President & CEO, you lead and develop our dynamic team of dedicated WORKSAFELY™ professionals delivering safety & health training and education to Manitoba's heavy construction and related industries.

Through the President & CEO you submit and present regular activity and advisory reports to the MHCA Executive Committee and the MHCA Board of Directors. You work with and support the efforts of the Chair of and the MHCA WORKSAFELY™ Committee. You are part of the MHCA internal management team and work to guide the stewardship and strategic direction of MHCA.

You collaborate and work with stakeholders, including the WCB, SAFE Work Manitoba, Manitoba Workplace Safety & Health, the Industry Based Safety Program Council, the Canadian Federation of Construction Safety Associations (CFCSA) <https://cfcsa.ca/> government offices and other public and private entities to promote training and safety development initiatives across Manitoba.

You anticipate/respond quickly to the changing needs of the industry for safety training and education, champion improvements to training and safety programs and ensure education materials reflect the latest regulations.

This is an opportunity to make a real impact on the lives of workers and their families, support a safework culture in the industry and foster a collegial work environment as part of the MHCA management team and operations. You will bring deep experience to your core responsibilities, which include developing and managing the annual budget, and leading delivery of safety workshops and training to the heavy construction industry.

If you are a creative problem solver, a skilled communicator and collaborator and a committed advocate for safety in the workplace, we encourage you to apply for this leadership opportunity.

Position Overview:

- Work directly with the President & CEO of the MHCA in the discharge of your duties and collaborate with the MHCA management team to assist in the association's evolving vision, mission and operations.
- Provide strategic advice and timely program direction, development, overall administration and cost-effective financial and administrative management.
- Champion ongoing improvements to and support for the Certificate of Recognition (COR®) and the Small Employers Certificate of Recognition (SECOR®) programs.
- Oversee and direct development of training and education materials in print, audio-visual and/or multi-media formats – continuing a culture of innovation and best practices in education and training delivery.
- Provide supervision, direction and performance review to WORKSAFELY™ staff on program deliverables, overall goals and objectives.
- Ensure the program's education components and materials reflect current laws, regulations and emerging practices.
- Work collaboratively with public and private stakeholders to advance workplace safety initiatives.
- Provide advice on issues and initiatives related to industry workforce development.
- Represent the MHCA and the WORKSAFELY™ program at specified public and private functions.

Experience Needed:

- Post-secondary education in occupational health and safety, business administration or a related field.
- Demonstrated experience in a senior leadership role within a safety-related field.
- Strong knowledge of provincial and federal safety regulations, guidelines and best practices related to occupational health and safety.
- Demonstrated experience in strategic planning, budgeting and program management, with a proven track record of successfully managing complex projects and delivering results.
- Strong leadership and team management skills, with the ability to motivate and guide a diverse team of professionals to achieve common goals.
- Excellent communication skills, with the ability to communicate complex concepts to a variety of stakeholders, including government agencies, industry associations

and members; occasionally respond to media requests regarding industry safety issues.

- Strong program and HR management skills.

About Manitoba Heavy Construction Association and its WORKSAFELY™ Program

Founded in 1943, the MHCA - a not-for-profit organization - is the recognized voice of the heavy construction industry in Manitoba, promoting safe and sustainable investment in core infrastructure – highways, streets, bridges, sewer & water and water-control structures – to support economic growth benefiting our province and country in a manner consistent with the broad public interest.

It has demonstrated strong leadership by developing industry-led safety services to the heavy construction industry built through the collaborative efforts of its Board of Directors, staff and industry members.

Its WORKSAFELY™ program has set an industry standard in workplace safety and health services, emulated by others now developing industry-based safety programs.

www.mhca.mb.ca

To submit your candidacy for this leadership opportunity, please email your cover letter and resume in confidence to Annette Kohut, Senior Associate, Executive Search at akohut@peoplefirsthr.com or to Karin Pooley, VP, Executive Search at kpooley@peoplefirsthr.com.