

**Agenda – Standing Policy Committee on Public Works – October 10, 2023**

**REPORTS**

**Item No. 4 Goods Movement Advisory Committee Membership and Terms of Reference**

**WINNIPEG PUBLIC SERVICE RECOMMENDATION:**

1. That the following representatives be appointed as the initial members of the GMAC:
  - A. Director of Public Works – 1 year term
  - B. Public Works Manager of Transportation – 2 year term
  - C. Manitoba Trucking Association – 2 year term
  - D. Winnipeg Airports Authority – 1 year term
  - E. CN Rail & CPKC Rail – 1 year term
  - F. Canadian Manufacturers & Exporters Manitoba Chapter – 2 year term
  - G. Manitoba Heavy Construction Association – 2 year term
2. That the Terms of Reference attached as Appendix A and as adopted by the Goods Movement Advisory Committee be approved.
3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## **Agenda – Standing Policy Committee on Public Works – October 10, 2023**

### **DECISION MAKING HISTORY:**

### **STANDING COMMITTEE RECOMMENDATION:**

On September 7, 2022, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Assiniboia Community Committee.

### **COMMUNITY COMMITTEE RECOMMENDATION:**

On August 29, 2022, the Assiniboia Community Committee passed the following motion:

WHEREAS Winnipeg is the economic hub of Manitoba;

AND WHEREAS Manitoba's merchandise trade with the world was 34 billion dollars in 2019 and 80% of that trade was moved by trucks;

AND WHEREAS the safe and efficient movement of goods needs to be prioritized to meet the needs of the economy;

AND WHEREAS 95% of goods moved within Manitoba depend on trucks;

AND WHEREAS Winnipeg's industrial and commercial properties are found in every quadrant of the city;

AND WHEREAS Winnipeg's transportation network is an integrated hub and spoke road configuration without freeways;

AND WHEREAS Winnipeg is a key transportation hub and logistics centre for the North American economy;

AND WHEREAS some of Canada's largest trucking companies are headquartered in Winnipeg;

AND WHEREAS the Richardson International Airport enables air cargo services to operate 24 hours a day, 365 days a year;

THEREFORE BE IT RESOLVED that the Standing Policy Committee on Infrastructure Renewal and Public Works be requested to direct the Winnipeg Public Service to report back on the establishment of a Goods Movement Advisory Committee, whose objectives would include:

1. Providing strategic and responsive advice and recommendations on transportation policies, programs, priorities, facilities, and standards to the Director of Public Works.

## **Agenda – Standing Policy Committee on Public Works – October 10, 2023**

DECISION MAKING HISTORY (continued):

COMMUNITY COMMITTEE RECOMMENDATION (continued):

2. Informing the public about goods movement and the importance of goods movement to the resilience and sustainability of Winnipeg's economy.
3. Providing a forum in which goods movement issues in Winnipeg can be raised and discussed to better inform City land use planning and transportation infrastructure decisions.

# ADMINISTRATIVE REPORT

**Title:** Goods Movement Advisory Committee Membership and Terms of Reference

**Critical Path:** Standing Policy Committee on Public Works

## AUTHORIZATION

Author	Department Head	CFO	CAO
D. Patman, P.Eng.	J. Berezowsky	N/A	M. Jack

## EXECUTIVE SUMMARY

On September 7, 2022, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Assiniboia Community Committee and directed the Winnipeg Public Service to report back on the establishment of a Goods Movement Advisory Committee (GMAC).

Consultation took place with stakeholders comprised of the Chair of the Standing Policy Committee on Public Works (SPC-PW), members of the Public Service and the goods movement industry. They came to a consensus on the initial membership of the GMAC and the GMAC's terms of reference, both of which are being recommended for approval by the SPC-PW.

The GMAC will also engage subject matter experts such as land use planners, the city's economist, and provincial representatives to attend and participate in meetings as required to make presentations or provide professional and/or regulatory information.

## RECOMMENDATIONS

1. That the following representatives be appointed as the initial members of the GMAC:
  - A. Director of Public Works – 1 year term
  - B. Public Works Manager of Transportation – 2 year term
  - C. Manitoba Trucking Association – 2 year term
  - D. Winnipeg Airports Authority – 1 year term
  - E. CN Rail & CPKC Rail – 1 year term
  - F. Canadian Manufacturers & Exporters Manitoba Chapter – 2 year term
  - G. Manitoba Heavy Construction Association – 2 year term

2. That the Terms of Reference attached as Appendix A and as adopted by the Goods Movement Advisory Committee be approved.
3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## **REASON FOR THE REPORT**

On September 7, 2022, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred with the recommendation of the Assiniboia Community Committee and directed the Winnipeg Public Service to report back on the establishment of a Goods Movement Advisory Committee, whose objectives would include:

1. Providing strategic and responsive advice and recommendations on transportation policies, programs, priorities, facilities, and standards to the Director of Public Works.
2. Informing the public about goods movement and the importance of goods movement to the resilience and sustainability of Winnipeg's economy.
3. Providing a forum in which goods movement issues in Winnipeg can be raised and discussed to better inform City land use planning and transportation infrastructure decisions.

## **IMPLICATIONS OF THE RECOMMENDATIONS**

Approval of the recommendations by the Standing Policy Committee on Public Works will establish the Goods Movement Advisory Committee after which they will begin to meet to review industry practices and issues, serve to inform the public, and advise Council and the administration on goods movement related to transportation policies, programs and on the relationship land use planning decisions to transportation infrastructure from a goods movement perspective.

There are no financial implications to this report.

## **HISTORY/DISCUSSION**

To establish the Goods Movement Advisory Committee (GMAC), meetings took place October 18, 2022, and January 3, 2023, between members of the Public Service and Goods Movement Industry members to discuss committee structure, membership, and Terms of Reference.

Further discussions regarding the terms of reference and membership took place on February 13, 2023, between Goods Movement Industry members and the Public Service.

A start-up meeting of stakeholder members took place on May 5, 2023, at which the stakeholders reviewed the objectives outlined by Standing Policy Committee on Public Works (SPC-PW) and agreed on the structure of the Committee, its membership, and elected a chairperson. At a subsequent meeting held on August 22, 2023, the GMAC members approved a Terms of Reference (TOR). It was also decided that GMAC would work together with staff of Public Works Transportation to prepare a policy paper on the importance of goods movement to the City's economic growth, and that this paper would be reported on in an administrative report to be presented at a future SPC-PW meeting.

<b>FINANCIAL IMPACT</b>
-------------------------

**Financial Impact Statement Date:** [August 24, 2023](#)

**Project Name:**

**Goods Movement Advisory Committee (GMAC) Membership and Terms of Reference**

**COMMENTS:**

There are no financial implications associated with approving the recommendations of this report.

J. Ruby, 2023-08-24  
J. Ruby CPA, CA  
Manager of Finance & Administration

## CONSULTATION

This Report has been prepared in consultation with:

- Manitoba Trucking Association, Winnipeg Airports Authority, Canadian Manufacturers & Exporters Association (Manitoba Division), and Manitoba Heavy Construction Association.

## OURWINNIPEG POLICY ALIGNMENT

### Goal: City Building

#### 6.21 Regional Mixed Use Corridors

Recognize that a primary function of designated Regional Mixed-Use Corridors is for the efficient movement of people, goods and services, while transitioning the functional design over time to support mixed-use intensification and transit-orientation.

#### 6.22 Complete Streets

Apply complete streets principles in the design, reconstruction, construction and operation of designated Urban Mixed Use Corridors, and other areas of the city where appropriate, to enhance the safety and usability of an integrated and sustainable transportation system based on a hierarchy of users which safeguards those most at risk of fatality and injury.

## WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

### 3.5 Reduce Traffic Congestion

### 3.6 Increase the Use of Zero-Emission Vehicles

## WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

Consideration was given as to whether this report connects to the Winnipeg Poverty Reduction Strategy (PRS) and its Goals and Objectives, and it was determined that the PRS is not applicable to this specific report.

## SUBMITTED BY

Department: Public Works  
Division: Transportation  
Prepared by: Alex Regiec, Transportation Master Plan Lead  
Date: August 25, 2023

Attachments:  
Appendix A: Goods Movement Advisory Committee Terms of Reference



## APPENDIX A

### Terms of Reference Goods Movement Advisory Committee (GMAC)

#### ***Goods Movement Advisory Committee (GMAC) Vision***

Recognize and promote the important economic role of goods movement to Winnipeg and the provincial economies through a safe, efficient, environmentally sustainable, and connective goods movement network that supports key trade assets including: the James A. Richardson Winnipeg International Airport; the railway intermodal facilities; CentrePort Canada; truck transportation and distribution facilities; and, trade corridors and truck routes within the City of Winnipeg.

#### ***GMAC Mandate and Purpose***

GMAC is a key industry advisory resource to assist Winnipeg in achieving goods-movement objectives including but not limited to those outlined in OurWinnipeg and the Transportation Master Plan.

The Goods Movement Advisory Committee shall:

- Provide strategic and responsive advice and recommendations on transportation policies, programs, priorities, facilities and standards to the Director of Public Works.
- Provide information about goods movement and the importance of goods movement to the resilience and sustainability of Winnipeg's economy.
- Provide a forum for goods movement stakeholders to discuss goods movement challenges and opportunities to better inform City land use planning and transportation infrastructure decisions.
- Provide advice to the SPC of Public Works in such other areas of policy or related matters as may arise from the above.
- At the request of the Standing Policy Committee on Public Works, provide advice on goods movement in Winnipeg and other such areas of policy or related matters as may arise from the above.

#### ***GMAC Reporting***

GMAC reports to the Standing Policy Committee on Public Works and shall provide a report arising from its mandate at least annually.

#### ***GMAC Membership and Organization***

GMAC's membership shall be appointed by the SPC of Public Works and reviewed annually.

GMAC's composition shall include the Director of Public Works, Manager of Public Works Transportation, representatives from each of the CME, CentrePort Canada, MHCA, MTA, the rail industry, UDI and the WAA.

Members are appointed on the basis of work experience, educational and professional expertise in the goods movement industry.

GMAC members shall be appointed for two-year terms.

The SPC on Public Works may appoint replacement members to fill vacancies on the GMAC at any time during the year.

GMAC members shall not receive remuneration for their involvement in GMAC meetings or activities.

### ***GMAC Meetings and Procedures***

Meetings of GMAC must be held at the call of the Chair, at least FOUR times annually.

The GMAC will elect annually a Chair and Vice-Chair from among its members at the first meeting of each calendar year.

The quorum for a meeting shall be a majority of the GMAC members and decisions by consensus or majority vote.

Meeting agendas will be provided by Public Works Transportation Division in consultation with GMAC Chair and members.

A member who does not attend three (3) consecutive meetings without an approved leave of absence by the Committee Chair shall be deemed to have resigned.

From time to time, GMAC will engage subject matter experts including but not limited to land use planners, the city economist, and provincial representatives to attend and participate in meetings as required to make presentations or provide professional and/or regulatory information.

### ***City Staff and Support***

The Public Works Transportation Division shall provide administrative support for research and secretariat functions to GMAC as required.