



AUDIT INTERVIEW QUESTIONS

WORKER SAFETY REPRESENTATIVE/SAFETY
COMMITTEE MEMBER

MHCA.MB.CA/WORKSAFELY



WORKER SAFETY REPRESENTATIVE/SAFETY COMMITTEE MEMBER INTERVIEW QUESTIONNAIRE

Reference #	Questions	Positive	Negative
1.5	Where would you find a copy of the safety and health policy?		
1.6	In your own words, what does the safety and health policy say?		
2.4	How are hazards reassessed as the job progresses or changes occur?		
2.6	How are you involved in the hazard assessment process?		
2.7	How have you been trained to identify and control hazards?		
4.5	Have you or the safety and health committee ever been consulted concerning the development or review of safe work procedures?		
5.4	Can you give me an example of a few company and/or site specific rules you need to follow?		
6.3	What type of training did you receive to understand the proper fitting, care and use of your PPE?		
7.5	What is your company's system to remove defective tools or equipment from service?		
8.13	How often does your company hold scheduled safety meetings?		
9.2	What specific form or checklist is used for workplace inspections?		
9.3	How are identified deficiencies assigned to individuals and corrected as required?		
9.4	What specific form or checklist is used for pre-use inspections?		
9.6	What is your role in the formal or informal inspection process?		
9.7	How are the inspection reports posted and/or communicated to you?		
10.1	What is the process for reporting an incident? What are your responsibilities?		
10.4	After an incident occurs and an investigation takes place, what generally happens with the recommendations that are made?		
10.6	What incidents do you report? Do you report near misses? Please give an example of a near miss.		
13.1	Where are copies of relevant legislation on this site?		
15.2	How are you involved in hazard identification, communication and control?		

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Reference #	Questions	Positive	Negative
15.3	Tell me briefly what your legal duties and responsibilities are.		
15.4	Are you involved in the review of safety concerns and developing or implementing corrective actions? Give an example.		
15.9	Have employees received hearing protection training?		
15.11	What is the procedure for working alone or in isolation? Is it followed?		